

RESIDENTIAL CENTRES AND CAMPS APPLICATION FORM 2020

SLA OPTION _____

CENTRES / CAMPS _____ BOOKING OPTION REQUIRED _____

NAME OF GROUP _____ NAME OF LEADER _____

ADDRESS _____

TELEPHONE NO _____ EMAIL _____

NO OF PUPILS _____ NO OF LEADERS _____ NO OF DISABLED ATTENDING _____ AGE RANGE _____

PROGRAMME IDEAS _____

Photo Consent – please indicate that the organisation obtained photo consent from parents/guardians

Reminder: County Policy requires that ALL residential visits require an online EV Form to be completed

Carnyorth bookings - please indicate if you would like catering at an extra cost

SIGNED _____ DATE _____

Please indicate below the period you wish to have a booking allocated. Circle all suitable dates, giving the widest possible range of alternatives.

Please note: High Season – May, June and July Mid Season –March & April; August, September & October Low Season – January & February; November & December

	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T								
JAN			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
FEB						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29				
MAR							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
APR			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30						
MAY					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
JUN	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30								
JUL			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
AUG						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		
SEP		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							
OCT				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
NOV							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
DEC		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						

Please return to Cornwall Outdoors, Chy Trevail, North 2, Beacon Technology Park, Dunmere Road. Bodmin PL31 2FR,

Email: mandy.richards@cornwall.gov.uk or book through our website www.cornwalloutdoors.org

Please note: Priority will be given to on-line bookings.

Terms and Conditions

The Terms and Conditions are to govern any contract between the Hirer and Cornwall Outdoors and can be located on our website at the following address.

<http://www.cornwalloutdoors.org/media/2216/booking-terms-and-conditions-2018.pdf>

Data Agreement

Please note by making this booking you will provide you data to JRNI Ltd (formerly Bookingbug Ltd) a third party software that we use to co-ordinate and allocate bookings.. Your data may be processed outside of the EEA. Please refer to their privacy policy to see how they treat your data. <https://uk.bookingbug.com/docs/privacy.html> Cornwall Outdoors, part of Together for Families Directorate, Cornwall Council, New County Hall, Truro, TR1 3AY, Data Protection Registration Number: Z1745294 are committed to protecting and respecting your privacy.. This information is being collected by Cornwall Outdoors on behalf of Cornwall Council as Data Controller for the purpose of Outdoors Residential bookings. This Privacy Notice sets out the basis by which any personal data we collect from you, or that you provide to us, will be processed by us, in accordance with the General Data Protection Regulations (GDPR) and the Data Protection Act. This information will be held in a secure environment for 7 years in accordance with the TFF data retention policy after which time it will be destroyed in a secure manner.

What are my data rights?

Your personal information belongs to you and you have the right to:

- be informed of how we will process it
- request a copy of what we hold about you and in commonly used electronic format if you wish (if you provided this to us electronically for automated processing, we will return it that way)
- have it amended if it's incorrect or incomplete
- have it deleted (where we do not have a legal requirement to retain it)
- withdraw your consent if you no longer wish us to process
- restrict how we process it
- object to us using it for marketing or research purposes
- object to us using it in relation to a legal task or in the exercise of an official authority

How do I exercise these rights?

If you would like to access any of the information we hold about you or have concerns regarding the way we have processed your information, please contact:

Data Protection Officer, Assurance, Cornwall Council, County Hall, Truro TR1 3AY Tel: 01872 326424 Email: dpo@cornwall.gov.uk

Complaints, Compliments and Comments

Our complaints team can be contacted via the following address:

Natalie Bryant, Quality Assurance Business Manager Children Schools and Families, Cornwall Council, County Hall, Truro TR1 3AY e-mail: tfsfeedback@cornwall.gov.uk

For further information or assistance on Data Protection matters, please contact the Practice Development and Standards Service on 01872 327617 or e-mail csfdpa@cornwall.gov.uk or the Councils Data Protection Officer dpo@cornwall.gov.uk

You have the right to request withdrawal of consent to the processing of your data at any time and your further rights as to how we handle your data can be found by following the above link. Should you wish to withdraw your consent please contact the relevant team - see contact details listed above.

I agree that my information may be used and shared in accordance to the terms outlined in the privacy policy and as per the information outlined on this form.	Yes <input type="checkbox"/> No <input type="checkbox"/>
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By signing this agreement you confirm that you have read and agree to the terms and conditions of booking.

SIGNED _____ NAME _____ DATE _____